



# Edinburgh **Steiner** School

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[www.edinburghsteinerschool.org.uk](http://www.edinburghsteinerschool.org.uk)

## **Admissions Policy**

The Edinburgh Rudolf Steiner School provides a holistic education for children from the age of 3 ½ to 18 years. Children entering the School in Kindergarten will remain there until the August after their 6<sup>th</sup> birthday, thereafter entering Class 1. The School operates an "all year" admissions policy, admitting pupils at any point throughout the School Session.

- All applications should be in writing on the School's standard Application Form which is available from the School Office (0131 337 3410) or the website ([www.steinerweb.org.uk](http://www.steinerweb.org.uk)). Applications must be accompanied by the application fee (currently £50) and by reports from the child's current school where possible.
- Admission is by interview with the Kindergarten Teacher in the Kindergarten, Class Teacher in the Lower School and by the Class Guardian in the Upper School. A second teacher will attend all interviews.
- Applications will be acknowledged by the Admissions Secretary within 5 working days during term time and an interview date will be offered.
- The interview with the Teacher/Guardian will be followed by a financial interview with the School Bursar. Where a child has previously attended another Independent School, the Bursar will request, in writing, a financial reference from the previous school.
- Parents may request an informal talk with the Teacher prior to applying formally.
- Parents may request after the interview that their child has a 2 or 3 day trial in the class they are applying to. This may be granted at the Teacher's discretion and is not available prior to a formal application.
- Applications will be presented to the College of Teachers, who meet every Thursday evening within term time. A recommendation to College will be made by the interviewing teachers and a decision is normally made on the same evening. On some instances a decision will be held over until the following week.
- When a child is accepted, a letter of offer will be sent out by the Bursar within 5 working days of the College's decision. Acceptance of the place must be made by completing the enrolment form which accompanies the letter. The enrolment form is a legal document which binds the parents to the terms therein.

## Class Ages

<b>Kindergarten</b>	<b>Age</b>	
	3 ½ - 6	
<b>Lower School</b>	<b>Age</b>	<b>equivalent</b>
Class 1	Age 6/7	P2 or 3
Class 2	Age 7/8	P3 or 4
Class 3	Age 8/9	P4 or 5
Class 4	Age 9/10	P5 or 6
Class 5	Age 10/11	P6 or 7
Class 6	Age 11/12	P7 or S1
Class 7	Age 12/13	S1 or 2
Class 8	Age 13/14	S2 or 3
<b>Upper School</b>	<b>Age</b>	<b>Equivalent</b>
Class 9	Age 14/15	S3 or 4
Class 10	Age 15/16	S4 or 5
Class 11	Age 16/17	S5 or 6
Class 12	Age 17/18	S6

## **Standard Scale of Fees for 2011 – 2012**

<b>Class</b>	<b>Per Term</b>	<b>Per Annum</b>
Kindergarten - 2 mornings	£561.00	£1,683.00
Kindergarten - 3 mornings	£825.00	£2,475.00
Kindergarten – 4/5 mornings	£1,085.00	£3,255.00
<b>Lower School</b>		
Class 1	£1,252.00	£3,756.00
Class 2	£1,447.00	£4,341.00
Class 3	£1,646.00	£4,938.00
Class 4	£1,790.00	£5,370.00
Class 5	£1,885.00	£5,655.00
Class 6	£2,035.00	£6,105.00
Class 7	£2,186.00	£6,558.00
Class 8	£2,287.00	£6,861.00
<b>Upper School</b>		
Class 9	£2,388.00	£7,164.00
Class 10	£2,388.00	£7,164.00
Class 11	£2,388.00	£7,164.00
Class 12	£2,388.00	£7,164.00

### **Payment**

Fees are due monthly by direct debit from August to July inclusive. You will receive a Direct Debit mandate with your first fee invoice. Fees not paid by half term will incur interest at a rate of 10% per annum. First reminder - no charge. Subsequent reminder notices - £30 per notice. Please contact the School Bursar if you have difficulty making payment.

### **Charges and Outlays**

Upper School will continue to be charged for textbooks and art materials. These will be charged each term in arrears and are payable by cheque.

### **Notice**

If you wish to withdraw a child from school you must give **written** notice to the School Bursar one full term before the last day your child attends School. If a child is withdrawn without appropriate notice the fees for that term are payable.

## **SUMMER TERM 2011**

**Term Starts:** Monday May 2<sup>nd</sup>  
**Half Term:** Friday May 20<sup>th</sup> (1pm) – Tuesday May 24<sup>th</sup> (inclusive)  
**End of Term:** Wednesday July 6<sup>th</sup> (1pm)

## **AUTUMN TERM 2011**

**Term starts:** Thursday September 1<sup>st</sup> (kindergarten start Friday 2<sup>nd</sup>)  
**Monday Holiday:** September 19<sup>th</sup>  
**Half Term:** Friday October 14<sup>th</sup> (1pm) – Tuesday October 25<sup>th</sup> inclusive.  
(Tuesday 25<sup>th</sup> is an in-service day for teachers)  
**Advent Preparation day:** Thursday November 24<sup>th</sup> (1pm) – Friday November 25<sup>th</sup>  
**Term Ends:** Wednesday December 21<sup>st</sup> (1pm)

## **SPRING TERM 2012**

**Term starts:** Wednesday January 11<sup>th</sup>  
**Half term:** Friday February 10<sup>th</sup> (1pm) – Wednesday February 15<sup>th</sup> inclusive. (Wednesday 15<sup>th</sup> is an in-service for teachers)  
**Term Ends:** Thursday March 29<sup>th</sup> (1pm)

## **SUMMER TERM 2012**

**Term Starts:** Thursday April 19<sup>th</sup>  
**Half Term:** Monday May 28<sup>th</sup> – Tuesday May 29<sup>th</sup> (inclusive)  
**End of Term:** Wednesday July 4<sup>th</sup> (1pm) (Kindergarten finish on Tuesday 3<sup>rd</sup>)

## **Autumn Term 2012**

**New session starts on Thursday August 30<sup>th</sup> 2012 (Kindergarten starts on Friday 31<sup>st</sup>)**